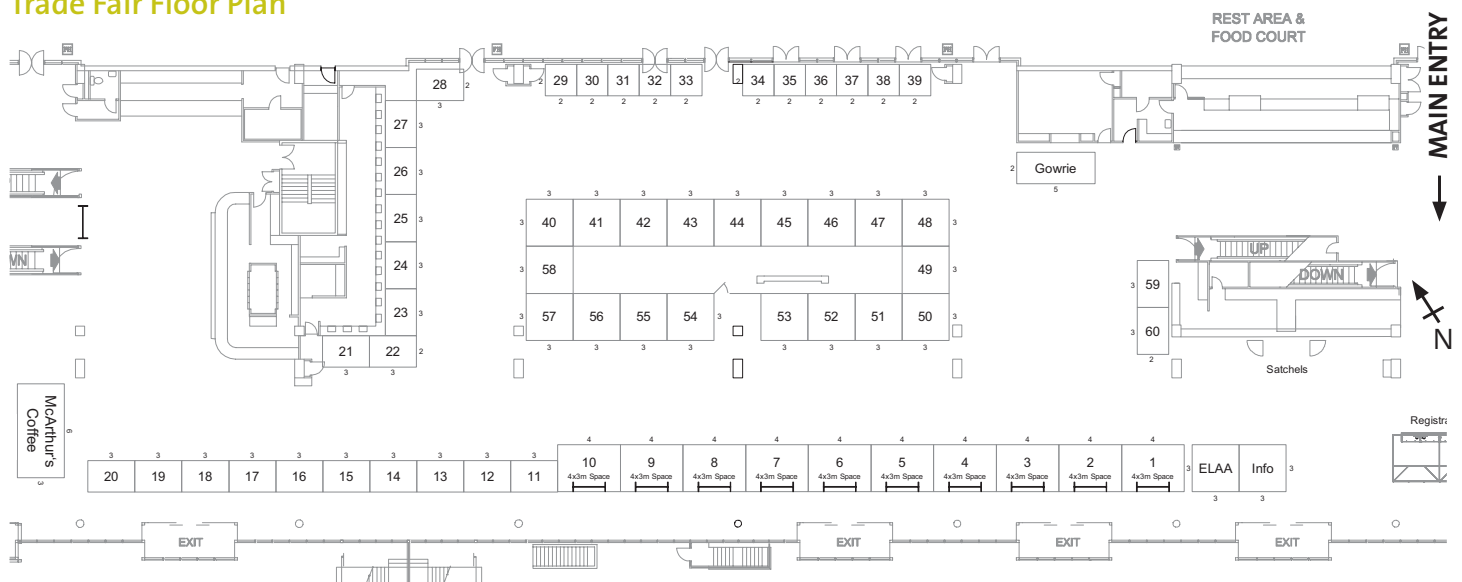


together we grow the child in focus

Exhibition Application Form

Exhibits 1–10 (Floor Space) \$1417.50 + GST = \$1559	Exhibits 11–28, 59, 60 (Exhibition Booths) \$1417.50 + GST = \$1559	Exhibits 40–58 (Exhibition Booths) \$1785 + GST = \$1963.50	Exhibits 29–39 (Not-For-Profit Booths) \$840 + GST = \$924
<ul style="list-style-type: none"> • 4 x 3 metre floor space (for use to display free standing equipment only – no tables to be used) • 1.2 x 2.4 metre display panel • Sign with company name • Catering for 2 staff only 	<ul style="list-style-type: none"> • 3 x 2 metre exhibition booth • Fascia board with company name • Spotlight and power point • One trestle table and two chairs • Catering for 2 staff only 	<ul style="list-style-type: none"> • 3 x 3 metre exhibition booth • Fascia board with company name • Spotlight and power point • One trestle table and two chairs • Catering for 2 staff only 	<ul style="list-style-type: none"> • Strictly not-for-profit organisations only • 2 x 2 metre exhibition booth • Fascia board with company name • Spotlight and power point • One trestle table and two chairs • Catering for 2 staff only

Trade Fair Floor Plan



Booth Rules

- Advertising material (e.g. banners) is not allowed outside the designated booth area.
- Obstruction of the aisles or walkways, in any form, is not allowed.
- While innovative methods of attracting delegates to your booth are encouraged, practices disadvantaging other exhibitors or detracting from the exhibition will be discouraged.

The 2017 Early Childhood Education Conference is presented by ELAA in partnership with Gowrie Victoria.



EARLY
LEARNING
ASSOCIATION
AUSTRALIA



Application Form

- Booths will be allocated in strict order of receipt of booking.
- All bookings must be accompanied by full payment.
- Booking form and payment to be sent to **Early Learning Association Australia**, PO Box 1246, Collingwood VIC 3066, via fax to **(03) 9486 4226** or email to **tdecarli@elaa.org.au**
- All enquiries to Tania De Carli at ELAA on (03) 9489 3500.

Organisation name _____

Contact person _____

Position _____

Contact address _____

State _____

P/code _____

Contact numbers _____

B/H _____

Mobile _____

Fax _____

Contact email address _____

Booth preference _____

1st _____

2nd _____

3rd _____

Signed _____

Date _____

	Cost per exhibit	Quantity required	Subtotal
Exhibits 1–10 (Floor Space)	\$1559 (\$1417.50 + GST)		
Exhibits 11–28, 59, 60 (Exhibition Booths)	\$1559 (\$1417.50 + GST)		
Exhibits 40–58 (Exhibition Booths)	\$1963.50 (\$1785 + GST)		
Exhibits 29–39 (Not-For-Profit Booths)	\$924 (\$840 + GST)		
Additional site requirements – internet	\$28.88 (\$26.25 + GST)		
Additional exhibitor catering – per person	\$92.40 (\$84 + GST)		

TOTAL

Payment Method (Please indicate your choice)

Payment must be received with your application form.

Cheque

Enclosed is a cheque for

\$ _____

made payable to Early Learning Association Australia

Credit card

Mastercard

Visa

Amount \$ _____

Name on card _____

Card no. _____ / _____ / _____

Expiry date _____ / _____

Signature _____

Direct Transfer

BSB: 083522
Account number: 506067456
Account name: Early Learning Association Australia

* Please include your business name in the description

Please retain a copy of this registration form for your records. This document will be a tax invoice for GST when you make a payment. ABN 39 058 205 158

Liability & Insurance

In the event of industrial disruption and/or equipment failure due to power supply problems, the organisers will not be held liable and accept no responsibility for loss of monies incurred by exhibitors or damage to their property. Exhibitors should extend their public liability and theft insurance to cover the trade fair exhibition booth.

We hereby agree to indemnify Early Learning Association Australia against claims arising from loss or damage to exhibits and any damage caused to the space, walls, floor, ceiling, furniture, fittings and furnishings caused by us at the exhibition venue during the bump-in period, occupancies and bump-out period.

Other conditions

All trade fair exhibitors applying for space at ***Together we grow – the child in focus*** must read the following conditions and sign below to acknowledge their acceptance. Please note, the Conference organisers reserve the right to ask exhibitors to remove goods and resources that do not comply.

I understand that products and resources displayed must:

- Demonstrate sector appropriate professional learning and development methodologies
- Provide good examples of holistic ECEC practices
- Appropriately reflect the cultural diversity of contemporary life
- Be ethically sourced and manufactured

Name of exhibitor _____

Signed _____

Date _____